

## Schedule of Fees for Colombia Adoption Programs



FEE DESCRIPTION	ONE CHILD
<b>Application &amp; Orientation Fee (due with application)</b>	<b>\$300</b>
<b>Home Study &amp; CEAS Fees: (due with signed contract, prior to beginning home study)</b>	
<b>CEAS Monitoring &amp; Oversight Fee</b> <i>Note that an additional \$815 per child referral accepted will be assessed and charged upon acceptance of additional referral(s).</i>	\$815**
<b>International Home Study Fee</b> <i>*The fee provided is for ASC to complete the home study for Florida families only. This is also the estimated amount for a home study to be completed by an exempted provider of ASC.            *For FL families: in addition to the home study fee, fees of travel time at \$50/hr. (no charge for 3<sup>rd</sup> hr.) and mileage at the current IRS rate will also apply. If applicable, there is also a \$350 incident fee per criminal incident, due prior to the start of the home study.            *For families not completing home study with ASC, a fee of \$750-\$1,250 will apply for ASC's review of the home study prior to approval.</i>	\$2,750
<b>HOME STUDY &amp; CEAS FEE TOTAL (Florida families):</b>	<b>\$3,600</b>
<b>HOME STUDY REVIEW &amp; CEAS FEE TOTAL (non-Florida families):</b>	<b>\$1,600</b>
<b>PART A: (due with signed contract, prior to beginning home study)</b>	
<b>ASC Agency Fee - Part 1 of 3</b>	\$5,000
<b>Dossier Processing Fee</b>	\$2,500
<b>PART A TOTAL:</b>	<b>\$7,500</b>
<b>PART B: (due at dossier submission)</b>	
<b>Translation and Document Fee - Dossier</b>	\$2,500
<b>ASC Agency Fee - Part 2 of 3</b>	\$5,000
<b>Colombia Program Fee - Part 1 of 2</b>	\$5,000
<b>PART B TOTAL:</b>	<b>\$12,500</b>
<b>PART C: (due upon acceptance of referral)</b>	
<b>Translation and Document Fee – Referral and Post-Adoption Reports</b> <i>** This fee is per child referred. Additional fee of \$270 per child for a child age 8 years or older at time of placement or part of a sibling group of any age.</i>	\$2,040**
<b>ASC Agency Fee - Part 3 of 3</b>	\$5,000
<b>Colombia Program Fee - Part 2 of 2</b>	\$5,000
<b>Post-Adoption Report Refundable Deposit</b>	\$500
<b>Post-Adoption Report Fee</b> <i>*The fee provided is for ASC to complete four (4) post-adoption reports required by Colombia for a child age 7 or younger. This is also the estimated amount for the same reports to be completed by an exempted provider of ASC. ** Two (2) additional reports are required (six total) for Colombia for a child age 8 years or older (additional \$700). ***Additional fee of \$900 per child for six (6) reports required by Colombia for sibling groups.            *For FL families: in addition to the post-adoption report fee, fees of travel time at \$50/hr. (no charge for 3<sup>rd</sup> hr.) and mileage at the current IRS rate will also apply.</i>	\$1,400**
<b>PART C TOTAL:</b>	<b>\$13,940</b>

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**Total Estimated Fees Payable to ASC**  
*(does not include travel and third-party fees)*

**Florida family: \$37,590**  
**Non-FL family: \$35,840**  
*\*Non-FL families: costs may vary based on actual cost of home study and post reports.*

**Travel and Accommodations:** The cost of travel and accommodations can vary greatly depending upon the cost of airfare at the time and the family’s preferences regarding accommodation and experiences. The estimates below are based on an average cost of travel. For families seeking more luxuries in their travel experience the cost could be considerably higher. Families who can stay with family or friends in Colombia during travel may pay considerably less than the estimates. (96.40(c)(2))

<b>Travel and Accommodations</b> <i>(due prior to and during travel)</i>	
<b>Airfare</b>	Approx. \$500-750/per person round trip + \$400/per child one-way trip
<b>Hotel</b>	Approx. \$100/per day for approximately 14-21 days
<b>Meals</b>	Approx. \$50/per person per day for approximately 14-21 days
<b>Transportation in Colombia</b>	<p>Approx. \$400</p> <ul style="list-style-type: none"> <li>• Transportation in Colombia for your adoption process - \$10 per hour approx. \$100 (only Bogotá) (Personal and leisure travel will be dependent on your choices)</li> <li>• Transportation to La Mesa round trip (car for 4 people) \$240 (Transportation for the lawyer must be paid for separately by the family if required) \$110</li> </ul>
<b>Total for Travel and Accommodations</b>	<b>\$5,240-\$7,490 (for 2 people &amp; 1 child)</b>

**Third-Party Fees:** Third party fees encompass the expected total fees and estimated expenses for services that the prospective adoptive parent(s) will be responsible to pay directly to a third-party, other than those fees already listed above. Such third-party fees include, but are not limited to, fees to competent authorities for services rendered or Central Authority processing fees. (96.40(c)(1))

<b>Third Party foreign Fees</b> <i>(due prior to and during travel)</i>	<b>Amount</b>	<b>Payable to</b>	<b>When due</b>
<b>Adoption Decree Copies</b>	Approximately \$70/per child (USD)	Colombia court	During travel.
<b>Birth Certificate &amp; ID card</b> <i>(over 7 years old)</i>	\$20-\$30/per child (USD)	Birth certificate office	During travel.
<b>Translator fees for meetings in Colombia</b> <i>(for non-Spanish speaking families)</i>	\$600 (USD)	<i>Paid directly to our Colombian foreign supervised provider.</i>	Upon arrival in Bogota.
<b>Visa Physical &amp; Medical Testing**</b>	Approximately \$150-\$250 (USD)	U.S. Embassy Doctor	During travel at US doctor appointment in Colombia (mandatory)
<b>Child’s Colombian Passport</b>	\$50 Approx./child (USD) <small>(195,000 Colombian pesos)</small>	You may pay by credit card in Colombia.	During travel.
<b>Child’s U.S. visa photos</b>	\$12 /child (USD)	Provider in Colombia	During travel.
<b>Child’s U.S. Visa</b>	\$325 / child (USD)	U.S. Embassy in Colombia	Due at Embassy appointment

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<b>Total for Third Party Foreign Fees</b>	<b>Approx. \$570-\$1,200 for 1 child</b>		
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<b>Third Party domestic Fees</b>	<b>Amount</b>	<b>Payable to</b>	<b>When due</b>
<b>I800a Filing</b>	\$775	USCIS	At time of filing
<b>Biometrics</b>	\$85 / adult in home	USCIS	At time of filing
<b>Visa Application (non-Colombian Families only)</b>	Application \$52+ Visa \$170	Colombia consulate	Prior to travel.
<b>Adoption Education</b>	\$100 Approx.	Education provider	At beginning of course
<b>Home Study and Dossier clearances</b>	\$75 Approx. /adult in home	Clearance entity	During home study or dossier preparation
<b>Colombia-required psychological report</b>	\$2,500-\$4,000 Approx.	Provider	At time of service
<b>Postage/Shipping of home study or dossier documents</b>	\$50-\$100 per express mailing	Postal or shipping company	At time of service
<b>Notary and apostille fees</b>	\$150-\$250	State Secretary of State	Prior to dossier completion
<b>Total for Third Party Domestic Fees prior to travel</b>	<b>Approx. \$3,500 - \$5,000</b>		
<b>U.S. Re-adoption/Recognition of Foreign Adoption with U.S. birth record</b>	\$2,500-\$4,000	U.S. attorney of the family's choosing	At time of service, after return to U.S. with child

*Fees not paid directly to Adoption by Shepherd Care (ASC) will vary in cost based on your specific situation and may vary depending on the exchange rate at the time. Such fees will include USCIS fees, Colombia-required psychological report, visas, transportation, accommodations, medical, and other necessary adoption-related expenses.*

### DEFINITIONS/EXPLANATIONS

**Application/Orientation Fee:** This ASC fee is provided for in the United States. 96.40(b)(2). This fee is due with the application for the services of reviewing the application and providing orientation to the family.

**CEAS Monitoring & Oversight Fee:** This CEAS fee is provided for in the United States. 96.40(b)(2). This fee is due with the signed Adoption Services Contract. This fee goes directly to ASC for distribution to third-party, the Intercountry Adoption Accreditation and Maintenance Entity ("CEAS"). CEAS is the accrediting entity that accredits, monitors and oversees Hague Accredited agencies. The family is responsible for a fee of \$815 per child referred. The additional amount will also be charged after the family accepts the referral(s) of more than one child.

**ASC Agency Fee:** This is a fee that is paid in the United States and goes directly to ASC for the provision of adoption services other than the home study. The category of fees includes but is not limited to 1) agency personnel in the US, 2) operational costs, 3) maintaining Hague compliance, 4) administrative overhead, 5) communications, 6) ongoing case management, 7) support during waiting time, 8) coordination of referral information, and 9) assistance with various pre-travel requirements including USCIS requirements. 96.40(b)(2).

**Colombia Program Fee:** This a fee that is paid to ASC but distributed to Colombia via wire transfer so that direct cash transactions from the adopting family to Colombia are unnecessary prior to travel to Colombia. 96.40(f). This fee encompasses all adoption services that will be provided in the child's country of origin. The category includes, but is not limited to, costs of personnel, administrative overhead, training, education, legal services, and communications, and other costs related to providing adoption services in the child's country of origin. Specifically, for Colombia, this covers

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the cost of 1) ASC's representative in Colombia, 2) coordination with ICBF, 3) case management of dossier and referral information, 4) in-country administrative costs, 5) communication, 6) professional advocacy, and facilitating the adoption process in Colombia, 7) completion of documentation and preparation for travel, 8) presentation to ICBF, and 9) legal services in Colombia, and 10) assistance during time in Colombia by ASC's representative. 96.40(b)(3).

**Dossier Processing Fee:** This is a fee paid in the United States and goes directly to ASC for assistance in compiling dossier documents according to ICBF guidelines and review of dossier prior to submission 96.40(b)(2).

**Home Study Fee:** This fee is paid in the United States to either ASC (for Florida families) or a third-party home study preparer. The fee includes providing instruction on the completion of a home study, reviewing documents submitted, home visits, and drafting the home study assessment. 96.40(b)(1)).

- *For Florida families completing their home study with ASC, the family will be charged Federal Mileage for the distance between the ASC office and the family's home. These fees will be paid directly to ASC for families completing the home study with ASC. Hourly amount of \$50/hour for travel time over an hour.*
- *For families **not** completing their home study with ASC, the cost of the home study will vary depending on the home study preparer used. The approximate range of home study services is \$3,000 - \$5,000. The family will pay the third-party home study preparer directly for the services provided. The home study preparer will be an exempted provider of ASC. Where the home study is not completed in the first instance by a Hague Accredited provider, ASC will be responsible for the review and approval of the home study. 96.47(c).*
- Additional fee of \$2,000 for FL families for home study updates for USCIS approval renewal. Additional fees for FL families for home study updates and/or addendums to address requests for evidence (RFE) from USCIS or ICBF or changes in a family's situation range from \$750-\$1,500, depending on the amount of work required. Non-Florida families will be charged at the home study preparer's rates.
- Home Study Rush Fee: \$500 paid prior to start of home study. A rush home study is one completed within 12 weeks, provided the family is able to submit all required documentation to ASC in that timeframe.

**Translation and Document Fee:** This is the fee for translation of the dossier into Spanish for submission to ICBF This fee also includes the translation of the child's referral into English and well as translation of the child's birth certificate and adoption decree into English. This fee is paid to ASC for distribution to third parties in the United States or Colombia providing translation services. 96.40(b)(5). Actual costs may vary depending on the number and complexity of documents in each case; additional funds may be requested as applicable. 96.40(b)(5). The fee applies to all families, regardless of whether your family is Spanish speaking. English language documents are required for our files.

**Post-Adoption Report Refundable Deposit:** This amount is to be paid by the family as a deposit to ensure timely completion of post-adoption requirements. Once ASC has received all post-adoption reports, ASC will refund the full deposit within thirty (30) days of receipt of all required documents and confirmation that all reports were timely submitted to ICBF. This deposit will similarly be distributed to families completing their post-adoption reports with ASC or an exempted provider of ASC.

**Post-Adoption Report Fee:** This fee is paid in the United States to ASC for the services associated with required post-adoption reports. 96.40(b)(7). For families that do not have their post-adoption reports completed by ASC, the family will pay this approximate amount to local agency for the completion of the post-adoption reports.

**Third Party Fees:** The additional fees for which the adopting parents will be responsible for are outlined herein and separated by the additional third-party fees to be paid directly by the adopting family in the United States and in Colombia. 96.40(c)(1).

**Travel and Accommodation:** The fees for travel, accommodations, and meals are paid directly by the adopting parents to third parties. The cost associated with travel can depend greatly on a variety of factors including, but not limited to, time of year, length of time before travel is required, preferences for accommodations/travel/meals. 96.40(c)(2)).

**Care of the Child:** In Colombia, no fees go to ICBF or any other organization caring for the referred child(ren). There are no fees for costs of caring for the child, food, clothing, shelter, medical care, or any other services provided to the child to be paid by the adopting family prior to placement. 96.40(b)(4). This fee is not applicable in Colombia. However, if the

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family seeks additional medical testing or medical care based on a specific child's medical condition or medical need, the fees associated with those additional services and care would be the responsibility of the adopting family.

**Contribution:** In Colombia there is no fixed amount or percentage that the family will be expected or required to make to any child protection program. 96.40(b)(6). This fee is not applicable in Colombia.

**Special Services:** ASC does not utilize any part of its fees as outlined herein to provide special services, such as cultural programs for adoptees, scholarships, or other services. 96.40(e). This fee is not applicable in Colombia.

### PAYMENT OF FEES AND REFUND POLICY

Fees will be charged by ASC in accordance with this fee schedule. Fees may be paid by credit card, money order, wire transfer or check made out to Adoption by Shepherd Care. 96.40(a). I/We understand that all funds applied to any services rendered listed above are non-refundable unless otherwise provided herein, whether or not the adoption is finalized. There are no other circumstances in which fees or expenses will be waived, reduced, or refunded. (96.40(a)).

It is the policy and practice of ASC not to customarily charge additional fees and expenses beyond those disclosed herein as part of the Adoption Services Contract. If unforeseen additional fees and expenses are incurred in Colombia, ASC would only charge such additional fees and expenses under the following conditions:

1. It discloses the fees and expenses in writing to the prospective adoptive parent(s); (96.40(g)(1))
2. It obtains the specific consent of the prospective adoptive parent(s) prior to expending any funds in excess of \$1,000 for which the agency or person will hold the prospective adoptive parent(s) responsible or gives the prospective adoptive parent(s) the opportunity to waive the notice and consent requirement in advance. If the prospective adoptive parent(s) has the opportunity to waive the notice and consent requirement in advance, this policy is reflected in the written policies and procedures of the agency or person; (96.40(g)(2) and
3. It provides written receipts to the prospective adoptive parent(s) for fees and expenses paid directly by the agency or person in the foreign country and retains copies of such receipts. (96.40(g)(3))

If either party decides to withdraw from this adoption plan, I/we, the prospective adoptive parents, are aware that we are responsible for all fees through the day of termination. ASC will conduct an expense analysis at the close of the case to determine refunds to which the adopting parents may be entitled. Where any funds are advanced to cover fees or expenses not yet provided, such funds will be refunded via wire transfer or check mailed to the family within sixty (60) days of the completion of services. 96.40(d). All funds due to the adopting family shall be returned within sixty (60) days of completion of the delivery of services. Refunds may be provided via check or wire transfer. (96.40(h)).

By signing below, I hereby acknowledge having received this fee schedule prior to the submission of my/our application to ASC. 96.40(a). I understand the expected total fees and estimated expenses as well as the conditions under which fees or expenses may be charged, waived, reduced, or refunded, and of how and when fees must be paid. (96.40(a))

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Prospective Adoptive Father Signature / Printed name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Prospective Adoptive Mother Signature / Printed name