

## Schedule of Fees for Jamaica Adoption Program Pre-Identified Children



**CPFSA DOES NOT CHARGE FEES FOR ANY PART OF AN ADOPTION**

Fee Description	One Child
<b>Application &amp; Consultation/Orientation Fee</b> ( <i>due with application</i> )	\$500
<b>PART A: (due with signed contract)</b>	
<b>IAAME Monitoring &amp; Oversight Fee</b> <i>Note that an additional \$850 per child referral accepted will be assessed and charged upon acceptance of additional referral(s).</i>	\$850**
<b>ASC Agency Fee Part 1 of 3</b>	\$1,500
<b>Dossier Processing Fee</b> <i>*No translation fees apply for Jamaica.</i>	\$1,250
<b>International Home Study Fee</b> <i>*The fee provided is for ASC to complete the home study for Florida families only. This is also the estimated amount for a home study to be completed by an exempted provider of ASC. *For FL families: in addition to the home study fee, fees of travel time at \$50/hr. (no charge for 3<sup>rd</sup> hr.) and mileage at the current IRS rate will also apply. <b>If applicable</b>, there is also a \$250 incident fee per criminal incident, due prior to start of home study. *For non-FL families, a fee of \$500 will apply for ASC's review of the home study prior to approval.</i>	\$2,500
	<b>PART 'A' TOTAL (Florida families): \$6,100</b>
	<b>PART 'A' TOTAL (non-Florida families): \$4,100</b>
<b>PART B: (due at I600A submission)</b>	
<b>ASC Agency Fee Part 2 of 3</b>	\$2,000
	<b>PART 'B' TOTAL: \$2,000</b>
<b>PART C: (due at I600 submission)</b>	
<b>ASC Agency Fee Part 3 of 3</b>	\$750
<b>If granted an <u>Adoption Order</u> (IR-3/IH-3 Visa): POST-ADOPTION</b> Includes ASC's completion/review of post-adoption reports, shipping, and presentation to CPFSA. No translation of any documents to Jamaica is required.	
<b>FOR ORDER: Post-Adoption Report: (one report)</b> <i>*The fee provided is for ASC to complete the post-adoption report for Florida families only. This is also the estimated amount for the same report to be completed by an exempted provider of ASC. *For FL families: in addition to the post-adoption report fee, fees of travel time at \$50/hr. (no cost for 3<sup>rd</sup> hour) and mileage at the current IRS rate will also apply.</i>	\$350**
<b>FOR ORDER: FLORIDA RE-ADOPTION: (optional)</b> For families who receive an <u>Adoption Order</u> from Jamaica and wish to complete a Florida Re-adoption in Broward County, Florida to obtain a Florida Birth Certificate. Includes Attorney Trey Miller, PA's fees, court filing fee, and certified copies of Florida Birth Certificate. An additional optional ASC preparation fee of \$500 will apply for families who opt for ASC to prepare the Re-Adoption packet for the attorney.	\$2,150
<b>If Granted an <u>Adoption Order</u>: PART 'C' TOTAL: \$1,100</b> <i>(plus \$2,150-\$2,650 optional)</i>	

<b>If granted an <u>Adoption License (IR-4/IH-4 Visa): POST-PLACEMENT</u></b>	
Includes ASC's completion/review of post-placement reports, shipping, and presentation to CPFSA No translation of any documents to Jamaica is required.	
<b>FOR LICENSE: Post-Placement Reports (three reports \$350 each):</b>	<b>\$1,050**</b>
*The fee provided is for ASC to complete the post-placement reports for Florida families only. This is also the estimated amount for the same reports to be completed by a supervised provider of ASC.	
*For FL families: in addition to the post-placement report fee, fees of travel time at \$50/hr. (no charge for 3 <sup>rd</sup> hr.) and mileage at the current IRS rate will also apply.	
*For non-FL families: a deposit of \$500 will be collected, to be returned upon finalization of the adoption.	
<b>FOR LICENSE: FINALIZATION OF ADOPTION: (due prior to completion of post report(s))</b>	<b>\$2,650</b>
For families who receive an <u>Adoption License</u> in Jamaica: this fee is for the completion of adoption finalization. Includes ASC's preparation fee, attorney services, court filing fee, and certified copies of Florida Birth Certificate.	
<b>If Granted an <u>Adoption License: PART 'C' TOTAL:</u></b>	
<b>\$4,450</b>	

**\*\* Additional fees may apply per child for a sibling group**

<b>Total Estimated Fees Payable to ASC (does not include travel and third-party fees)</b>	<b>Florida family with Order: \$9,700 - \$11,850</b> <b>Florida family with License: \$13,050</b>  <b>*Non-FL families: costs may vary based on actual cost of home study and post reports.</b>
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**Travel and Accommodations:** The cost of travel and accommodations can vary greatly depending upon the cost of airfare at the time and the family's preferences regarding accommodation and experiences. The estimates below are based on an average cost of travel. For families seeking more luxuries in their travel experience the cost could be considerably higher. Families who can stay with family or friends in Jamaica during travel may pay considerably less than the estimates. (96.40(c)(2))

<b>Travel and Accommodations (due prior to and during travel)</b>	
<b>Airfare</b>	Approx. \$400/per person round trip + \$300/per child one-way trip = \$1,100 for 2 adults, 1 child
<b>Hotel</b>	Approx. \$100-150/per day for approximately 14 days = \$1,400-\$2,100
<b>Meals</b>	Approx. \$25/per person per day = \$700 for 2 people for 14 days
<b>Transportation in Jamaica</b>	Approx. \$50-\$90/day to rent a car or \$10-\$15/hr. for taxis
<b>Total for Travel and Accommodations</b>	<b>Approx. \$3,350-\$4,100 for 2 adults and 1 child</b>

**Third-Party Fees:** Third party fees encompass the expected total fees and estimated expenses for services that the prospective adoptive parent(s) will be responsible to pay directly to a third-party, other than those fees already listed above. Such third-party fees include, but are not limited to, fees to competent authorities for services rendered or Central Authority processing fees. (96.40(c)(1))

<b>Third Party foreign Fees (due prior to and during travel)</b>	<b>Amount</b>	<b>Payable to</b>	<b>When due</b>
<b>Birth Certificate</b>	\$13 (USD)/per child (2,000 JD) for 2 copies	Jamaica Registrar General's Department	During travel
<b>Medical Testing</b>	\$200 Approx. (USD)	Consulate-approved medical provider	During travel
<b>Child's Jamaican Passport</b>	\$26 (USD)/child (4,000 JD)	Jamaica Passport, Immigration, and Citizenship Agency	During travel
<b>Total for Third Party Foreign Fees</b>	<b>Approx. \$239 per child</b>		

<b>Third Party domestic Fees (due prior to and during travel)</b>	<b>Amount</b>	<b>Payable to</b>	<b>When due</b>
<b>Home Study and Dossier clearances</b>	\$75 Approx. per adult in the home	Clearance entity	During home study or dossier preparation
<b>Adoption Education</b>	\$100-\$150	Education provider	During the home study
<b>I600a Filing</b>	\$775	USCIS	At time of filing
<b>USCIS Biometric fingerprints</b>	\$85 per adult in the home	USCIS	At time of filing
<b>Postage/Shipping of home study or dossier documents</b>	\$30-\$50 per express mailing	Postal or shipping company	At time of service
<b>Notary fees (as needed)</b>	\$5 - \$15 per document	Notary	At time of service
<b>Child's U.S. Visa</b>	\$325	U.S. Embassy/Consulate	At time of visa application
<b>N600 Filing (if applicable)*</b>	\$1,170	USCIS	At time of filing
<b>Total for Third Party Domestic Fees</b>	<b>\$1,585-\$2,755 for 2 adults and 1 child</b>		

\* Families who receive an Adoption License and whose child enters the U.S. on an *IR-4 visa* will be responsible for completing a N600 application with USCIS after finalization to apply for the child's U.S. Certificate of Citizenship.

*Fees not paid directly to Adoption by Shepherd Care (ASC) will vary in cost based on your specific situation and may vary depending on the exchange rate at the time. Such fees will include USCIS fees, visas, transportation, accommodations, medical and other necessary adoption-related expenses.*

## DEFINITIONS/EXPLANATIONS

**Application/Consultation/Orientation Fee:** This ASC fee is provided for in the United States. *96.40(b)(2)*. This fee is due with the application and is for the services of reviewing the application and providing consultation and orientation to the family.

**IAAME Monitoring & Oversight Fee:** This IAAME fee is provided for in the United States. *96.40(b)(2)*. This fee is due with the signed Adoption Services Contract. This fee goes directly to ASC for distribution to third-party, the Inter-country Adoption Accreditation and Maintenance Entity (“IAAME”). IAAME is the accrediting entity that accredits, monitors, and oversees Hague Accredited agencies. The family is responsible for a fee of \$500 per child referred (scheduled to increase to \$850 per child as of December 1, 2022). The additional amount will be charged after the family accepts the referral(s) of more than one child.

**ASC Agency Fee:** This is a fee that is paid in the United States and goes directly to ASC for the provision of adoption services other than the home study and/or post-placement or post-adoption report. The category of fees includes but is not limited to 1) agency personnel in the US, 2) operational costs, 3) maintaining Hague compliance, 4) administrative overhead, 5) communications, 6) ongoing case management, 7) support during waiting time, 8) coordination of referral information, and 9) assistance with various pre-travel requirements including USCIS requirements. *96.40(b)(2)*.

**Jamaica Program Fee:** ASC does not collect fees to be distributed to Jamaica for adoption services provided in-country. *96.40(f)*. *96.40(b)(3)*. This fee is not applicable in Jamaica.

**Dossier Processing Fee:** This is a fee paid in the United States and goes directly to ASC for assistance in compiling dossier documents according to CPFSA guidelines and review of dossier prior to submission. *96.40(b)(2)*.

**Home Study Fee:** This fee is paid in the United States to either ASC (for Florida families) or a third-party home study preparer. The fee includes providing instruction on the completion of a home study, reviewing documents submitted, home visits, and drafting the home study assessment. *96.40(b)(1)*.

- For Florida families completing their home study with ASC, the family will be charged Federal Mileage for the distance between the ASC office and the family’s home. These fees will be paid directly to ASC for families completing the home study with ASC. Hourly amount of \$50/hour for travel time with no charge for the 3<sup>rd</sup> hour.
  - Criminal incident fee of \$250 per incident, for review and evaluation of suitability in light of incident(s)
- For families **not** completing their home study with ASC, the cost of the home study will vary depending on the home study preparer used. The approximate range of home study services is \$2,000 - \$4,000. The family will pay the third-party home study preparer directly for the services provided. The home study preparer will be an exempted provider of ASC. The cost for ASC to review the home study prepared by an exempted provider is \$500. Where the home study is not completed in the first instance by a Hague Accredited provider, ASC will be responsible for the review and Hague approval of the home study in accordance with 96.47(c).
- Additional fees that may apply:
  - Home Study Update: \$1,750 for Florida families completing the home study with ASC. Travel time and mileage rates apply.
  - Home Study Addendum / Response to Request for Evidence (RFE) or Additional Information: \$500-\$750 depending on the nature of the request and amount of work required. This applies to situations where USCIS or Jamaica requests more information or evidence related to your international home study or other documents after they have been submitted.
  - Home Study Rush Fee: \$250 paid prior to start of home study. A rush home study is one completed within 8 weeks, provided the family is able to submit all required documentation to ASC in that timeframe.

**Translation and Document Fee:** Documents sent to and from Jamaica are in English; therefore, no translation fees apply.

**Post-Placement Report Refundable Deposit:** For non-Florida families, this amount is to be paid by the family as a deposit to ensure timely completion of post-placement reporting requirements. Once the adoption has finalized, ASC will refund the full deposit within thirty (30) days of receipt of all required documents.

**Post-Adoption/ Post-Placement Report Fee:** This fee is paid in the United States to ASC for the services associated with one post-adoption report (for Order cases) or three post-placement reports (for License cases). 96.40(b)(7). For families that do not have their post-adoption or post-placement reports completed by ASC, the family will pay this approximate amount to local agency for the completion of the post-adoption or post-placement reports.

- Fee is \$500 per post visit for sibling groups of two. Fee for additional siblings assessed case by case.

**Finalization of the Adoption / Re-Adoption Fee:** This fee is paid in the United States to ASC for services associated with finalizing the adoption (License cases) or completing a re-adoption (Order cases) of the child in Florida. The fee includes ASC's preparation fee, attorney services, court filing fee, and certified copies of Florida Birth Certificate.

**Third Party Fees:** The additional fees for which the adopting parents will be responsible for are outlined herein and separated by the additional third-party fees to be paid directly by the adopting family in the United States and in Jamaica. 96.40(c)(1).

**Travel and Accommodation:** The fees for travel, accommodations, and meals are paid directly by the adopting parents to third parties. The costs associated with travel can depend greatly on a variety of factors including, but not limited to, time of year, length of time before travel is required, and preferences for accommodations/travel/meals. 96.40(c)(2)).

**Care of the Child:** In Jamaica, no fees go to CPFSA or any other organization caring for the referred child(ren). There are no fees for costs of caring for the child, food, clothing, shelter, medical care, or any other services provided to the child required to be paid by the adopting family prior to placement. 96.40(b)(4). This fee is not applicable in Jamaica. However, if the family seeks additional medical testing or medical care based on a specific child's medical condition or medical need, the fees associated with those additional services and care would be the responsibility of the adopting family.

**Contribution:** In Jamaica there is no fixed amount or percentage that the family will be expected or required to make to any child protection program. 96.40(b)(6). This fee is not applicable in Jamaica.

**Special Services:** ASC does not utilize any part of its fees as outlined herein to provide special services, such as cultural programs for adoptees, scholarships, or other services. 96.40(e). This fee is not applicable in Jamaica.

### **PAYMENT OF FEES AND REFUND POLICY**

Fees will be charged by ASC in accordance with this fee schedule. Fees may be paid by credit card, money order, wire transfer or check made out to Adoption by Shepherd Care. 96.40(a). I/We understand that all funds applied to any services rendered listed above are non-refundable unless otherwise provided herein, whether or not the adoption is finalized. There are no other circumstances in which fees or expenses will be waived, reduced, or refunded. (96.40(a)).

It is the policy and practice of ASC not to customarily charge additional fees and expenses beyond those disclosed herein as part of the Adoption Services Contract. If unforeseen additional fees and expenses are incurred in Jamaica, ASC would only charge such additional fees and expenses under the following conditions:

1. It discloses the fees and expenses in writing to the prospective adoptive parent(s); (96.40(g)(1))
2. It obtains the specific consent of the prospective adoptive parent(s) prior to expending any funds in excess of \$1,000 for which the agency or person will hold the prospective adoptive parent(s) responsible or gives the prospective adoptive parent(s) the opportunity to waive the notice and consent requirement in advance. If the prospective adoptive parent(s) has the opportunity to waive the notice and consent requirement in advance, this policy is reflected in the written policies and procedures of the agency or person; (96.40(g)(2) and
3. It provides written receipts to the prospective adoptive parent(s) for fees and expenses paid directly by the agency or person in the foreign country and retains copies of such receipts. (96.40(g)(3))

If either party decides to withdraw from this adoption plan, I/we, the prospective adoptive parents, are aware that we are responsible for all fees through the day of termination. ASC will conduct an expense analysis at the close of the case to determine refunds to which the adopting parents may be entitled. Where any funds are advanced to cover fees or expenses not yet provided, such funds will be refunded via wire transfer or check mailed to the family within sixty (60) days of the completion of services (96.40(d)). All funds due to the adopting family shall be returned within sixty (60) days of completion of the delivery of services. Refunds may be provided via check or wire transfer (96.40(h)).

By signing below, I hereby acknowledge having received this fee schedule prior to the submission of my/our formal application to ASC (96.40(a)). I understand the expected total fees and estimated expenses as well as the conditions under which fees or expenses may be charged, waived, reduced or refunded, and of how and when fees must be paid (96.40(a)).

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Prospective Adoptive Father Signature / Printed name

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Date

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Prospective Adoptive Mother Signature / Printed name